

**Application for removal or variation of a conditions following grant of
Planning permission - Validation Checklist**

All plans should include a scale bar, the scale and the paper size.

We would recommend a maximum print size of any document or drawing not to exceed A1 size.

Application Form

When required?	All applications – guidance is available to download on our website
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Ownership Certificate

When required?	All applications – completed certificate stating the ownership of the application site
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Fee

When required?	Planning applications incur a fee
What information is required?	The correct fee – full details can be found on the Council’s website

Proposed Plans – Scale 1:100 or 1:50

When required?	Where alterations or amendments to original permission are proposed
What information is required?	Plans/drawings that are necessary to describe the amendment(s)